

Associate Pastor
Mukilteo Presbyterian Church

Position Description:

The Associate Pastor provides pastoral leadership in areas of adult Christian discipleship, the ministry of care and community outreach.

Accountability: to the Senior Pastor as Head of Staff, to the congregation through Session, and to the Presbytery of North Puget Sound.

Responsibilities:

Pastoral Leadership:

- Lead worship, preach the Word and celebrate the sacraments as agreed upon – especially in the senior pastor’s absence.
- Be available to officiate at weddings and funerals.
- Assist the senior pastor and session in communicating the vision and goals of MPC.
- Assume general pastoral responsibilities in the senior pastor’s absence.

Discipleship and Adult Education

- Develop, direct and promote the “disciple-making” ministry of MPC
 - Plan and organize with other key leaders a varied ministry program that encourages the spiritual growth of adults in the congregation.
 - Identify, resource and encourage teachers/leaders of bible studies, classes and small groups.
 - Teach adult classes/seminars as time allows, especially in areas of spiritual formation.
 - Organize and lead retreats for spiritual growth/renewal.
 - Develop, direct and promote the small group life of MPC.

Ministry of Care:

- Develop, resource and direct congregational care in conjunction with the senior pastor, the deacons and other care teams.
- Engage in emergency/hospital visitation as necessary.
- Offer pastoral counseling and refer individuals to other agencies when necessary.
- Encourage assimilation of new people into the life of the congregation so that they feel welcomed, cared for, and involved.

Community Outreach:

- Assist the members of the congregation in their understanding and exercise of "ministry of daily life" so that the witness of the Gospel will be shared in the community.
 - Help individuals understand and appreciate their own giftedness for ministry.
 - Sensitize the congregation to opportunities for ministry and service beyond the walls of the church and encourage involvement.
 - Work with the urgent needs team to ensure timely response to community requests for assistance.
 - Encourage the "missional" ethos and expression of the church.

Other:

- Attend staff meetings for encouragement and support.
- Offer support to other staff members on special projects and events.
- Serve as a minister member of the Presbytery of North Puget Sound.
- Perform other duties as may be assigned.

Qualifications:

- A passionate love for Jesus Christ and his church

- Excellent people/communication skills
- Five years experience in ordained pastoral ministry

Terms:

Full-time

One Month's Paid Vacation

Two weeks study leave

Study allowance: \$1500

Books: \$500

Minimum Salary: \$45,000 plus pension and benefits (32.25% of effective salary)